**COVID-19 Mentoring Meeting Record**

The School of Graduate Studies is asking all supervisors/advisors to meet with their research-stream Master’s and Ph.D. students to document their planning for academic progress in response to the COVID-19 pandemic. This may be a supplement to the Annual Progress Report (APR) meeting for doctoral students or a separate meeting.

**Please complete the following form with your supervisor and submit to** [**rsi.admin@utoronto.ca**](mailto:rsi.admin@utoronto.ca) **alongside of your Supervisory Committee Form.**

Report for Activities during (indicate time period) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program/Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Degree (M.A., M.Sc., Ph.D.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year in Program \_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| Issue | Disruption identified  (Y/N) | Details of Disruption | Mitigation Strategy |
| Access to educational activities (e.g., courses, conferences) |  |  |  |
| Access to research activities (e.g., fieldwork, lab work, data sources) |  |  |  |
| Access to equipment or technology (e.g., internet, tools and materials) |  |  |  |
| Availability to engage in academic activities (e.g., caregiving demands, international mobility) |  |  |  |
| Interruptions to funding (lost awards or grants, RA income, TA income) |  |  |  |
| Unanticipated expenses to students (e.g., new costs for research) |  |  |  |
| Other |  |  |  |

|  |
| --- |
| Supervisor comments: |
| Student comments: |

Date for follow-up meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Helpful Resources:**

SGS resources

* [Strategies for Graduate Mentoring and Supervision at a Distance](https://www.sgs.utoronto.ca/wp-content/uploads/sites/253/2020/04/Strategies-for-Graduate-Mentoring-and-Supervision-at-a-Distance.pdf)
* [Guide to Working from Home for Graduate/Postdoctoral Researchers](https://www.sgs.utoronto.ca/wp-content/uploads/sites/253/2020/04/Guide-to-Working-From-Home-for-Graduate_Postdoctoral-Researchers.pdf)
* SGS [Coronavirus (COVID-19) Updates](https://www.sgs.utoronto.ca/covid19/)
* [Essential Guide for Grad Students 2019-2020](https://www.sgs.utoronto.ca/wp-content/uploads/sites/253/2019/07/EssentialGuideforGrads.pdf)
* SGS [Graduate Wellness Portal](https://www.sgs.utoronto.ca/resources-supports/wellness-portal/)
* SGS [Financial Aid and Advising](mailto:sgs.financial.assistance@utoronto.ca)
* SGS [Student Academic Services Office](mailto:graduate.information@utoronto.ca)

U of T resources

* [Main U of T COVID-19 page](https://www.utoronto.ca/message-from-the-university-regarding-the-coronavirus/information-by-faculty)
* [U of T Libraries](https://onesearch.library.utoronto.ca/news/covid-19-updates-library-services-and-operations)
* [Division of the Vice-President, Research & Innovation](https://research.utoronto.ca/covid-19)